**Notices of Substantive Policy Statements** 

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

## NOTICE OF SUBSTANTIVE POLICY STATEMENT DEPARTMENT OF LIQUOR LICENSES AND CONTROL

[M05-16]

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Guidelines for Compliance Penalty Structure, Compliance Section

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issue date: February 15, 2000 Effective date: February 15, 2000 Revision date: November 7, 2000 Revision date: June 13, 2003 Revision date: November 15, 2004 Revision date: January 26, 2005

3. Summary of the contents of the substantive policy statement:

Guidelines for the Compliance Penalty Structure

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a revised document.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Compliance Division 800 W. Washington, 5th Floor Phoenix, AZ 85007 (602) 542-9043

6. <u>Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:</u>

A copy of the substantive policy statement may be obtained for a fee of 10¢ per page at the Arizona Department of Liquor Licenses and Control, 800 W. Washington, 5th, Floor, Phoenix, AZ 85007.